



**Academic Senate**

**23/AS/17/FAC/UEPC – Amendment to 11/AS/89/EPC – Policy Regarding Final Grade Reports**

**Be it Resolved:** That the Academic Senate at California State University Stanislaus recommend that 11/AS/89/EPC- Policy Regarding Final Grade Reports be amended as noted below under policy; and be it further

**Resolved:** That the Academic Senate recommend that this policy become effective upon approval by the President and that it be updated in the Faculty Handbook.

Rationale: The policy adopted in 1990 says that the due date for grades will be “at least three days” after the last day of finals. This wording is not conducive to explaining our grading policy to students and others because It doesn’t specify a date by which they can count on seeing their grade. Moreover, the wording of the policy in the University catalog never changed, retaining the same out-of-date policy as in 1989 and previous years. Our grading policy should be fair to faculty and dependable for our students. This new policy institutes what has been standard practice for many years.

Policy: At the end of each term, instructors are required to submit grades to the Enrollment Services Office by 11:59pm on the last academic workday of the fall and spring terms.

**Approved by the Academic Senate on February 13, 2018**

**Approved by President Ellen Junn on March 22, 2018**